



# MEAGAN STEVENSON

## HIRING AND RECRUITING

### ABOUT

Hailing from San Antonio, Texas, Meagan made her move to NYC after earning a BFA in Acting from The Webster Conservatory in St. Louis. While there, she discovered a love of yoga, dance, and aerial performance that, when combined with her insatiable thirst for knowledge and natural Texan tenacity, led her to pursue these art forms professionally when she arrived in the city. Aside from teaching yoga, she's also the People Potential Specialist for hOM, a start up that brings yoga into residential and commercial buildings. With a split role in the company, Meagan has been able to use her creative side to insert new ideas to the corporate world alongside teaching eight classes a week for hOM.

### PROFESSIONAL SKILLS

-Flexible - Excellent teamwork - Reliable - Extremely Personable - Hard worker - Positive attitude - Quick Learner - Multitask-er - Very well organized - Can command a room - Very warm and approachable demeanor - Google drive savvy - Familiar with excel, Google calendar, various Microsoft programs, Acuity, Canva, Grasshopper, Expensify, Asana, JustWorks

### CONTACT

P: 210-9136066  
E: meagan.lstevenson@gmail.com  
Instagram: meaganstevenson25

### WORK EXPERIENCE

#### PEOPLE POTENTIAL SPECIALIST

hOM | June 2018 - Currently (NYC)

- Screens resumes, performing in person interviews and through google hangout
- Sets up and leads all interviews
- Organize group yoga demos
- Recruits yoga instructors to teach for the company
- Onboard all new employees
- Plans and executes all employee outings, happy hours and office bonding
- Works with Ops to coordinate office schedule, as well as booking office space for meetings
- Manages master schedule of office birthdays and anniversaries overseeing they're celebrated to create culture within company
- Create office budget
- Invoice follow ups
- Scheduled all photoshoots for the office
- In house photographer for events, branding and headshots
- Sub requests - jumped in last minute whenever a yoga class needed to be covered
- Manages office space ordering any needed supplies, keeping space updated and clean
- Assisted with events team

#### BAKER

Kate's Frosting | Summer 2012, 2013, 2014 (San Antonio, TX)

- Used creativity and ingenuity to develop great tasting bakes goods on a daily basis
- Offered new ideas for cookies each month and baked new treats
- Gained the trust, confidence and respect of management to train replacements
- Prepares baked goods daily as well as specialty items requested by customers

### EDUCATION

#### BACHELOR OF FINE ARTS, MAJOR IN ACTING

Webster University's Conservatory for Theatre Arts | 2010 - 2014

After rigorous and career specific conservatory training, have immaculate theatre art skills under my belt These very intense classes have helped me find professionalism, incredible focus, determination, thoroughness, ability to do my absolute best and nothing less than that and the willingness to learn amongst honing my passion for acting.

### ACHEIVEMENTS

#### Yoga Author

Meagan Stevenson became a published author on November 6th, 2018. You can find her book, "A Little Bit of Yoga" in bookstores all over the world including Barnes and Noble, Urban Outfitters, Francescas and more!

